

PHC PROPERTY MANAGEMENT WAITLIST APPLICATION

PHC 811

HUD Subsidized Housing for People with Disabilities

5312 NE 148th Ave. Portland, OR 97230
 Phone: (503) 261-1266 Fax: (503) 256-8665 TTY: (503) 408-3036

This application will put you on the waiting list. A complete residency application and income/asset verification will be completed once you are at the top of the waiting list and before you are accepted as a resident.

READ THE CRITERIA BEFORE COMPLETING THIS WAITLIST APPLICATION!

1. Applicant Name: _____ Phone: _____
 Current Address: _____
 City: _____ State: _____ Zip: _____

2. How did you hear about us? _____

3. How many bedrooms do you require? . 1 bedroom . 2 bedrooms

4. Check any of the items below that you require:

Bathroom Grab Bars Widened Doorways Wheelchair accessible sink and counter Special Door Handles
 Modifications for: Hearing Sight Entry Ramp Modified Stove/Oven

5. For statistical purposes only: (check one box in "a" and "b")

a. Ethnicity of the Head of Household:

Hispanic or Latino Not Hispanic or Latino

b. Race of Head of Household:

American Indian or Alaskan Native Asian Black or African American White
 Native Hawaiian or Other Pacific Islander

**List each person who would live with you if you received housing assistance.
 (Start with yourself.)**

Last Name	First Name	Relationship to you	Birth Date	Sex	Soc. Security/INS No.	Annual Income
		Self				

APPLICANT CERTIFICATION:

I/we certify that if selected to receive assistance, the unit I/we occupy will be my/our only residence. I/we understand that the above information is being collected to determine eligibility. I/we authorize PHC Property Management to verify all information provided on this application. I/we certify that the statements made in this application are true and complete to the best of our/my knowledge and belief.

Signature of Head: _____ Date: _____

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Summary of Tenant Criteria for HUD Section 811
 (A complete copy of the tenant criteria is included in the application packet)

PHC 811 is for very low-income persons with disabilities. Disability status and household income must be verified.

A person with a disability is defined by the federal regulations [24 CFR 891.505 and 891.305] as the following:

- 1) Any adult having a physical, mental, or emotional impairment that is expected to be of long-continued and indefinite duration, substantially impedes his or her ability to live independently, and is of a nature that such ability could be improved by more suitable housing conditions.
- 2) A person with a developmental disability, a person with a severe chronic disability that:
 - a. Is attributable to a mental or physical impairment or combination of mental and physical impairments;
 - b. Is manifested before the person attains age 22;
 - c. Is likely to continue indefinitely;
 - d. Results in substantial functional limitation in three or more of the following areas of major life activity;
 - i. Self-care
 - ii. Receptive and expressive language
 - iii. Learning
 - iv. Mobility
 - v. Self-direction
 - vi. Capacity for independent living,
 - vii. Economic self-sufficiency, and
 - e. Reflects the person's need for a combination and sequence of special, interdisciplinary or generic care, treatment, or other services that are of lifelong or extended duration and are individually planned or coordinated.
- 3) A person with a chronic mental illness, i.e., a person who has a severe and persistent mental or emotional impairment that seriously limits his or her ability to live independently and whose impairment could be improved by more suitable housing conditions.
- 4) A person whose sole impairment is a diagnosis of HIV positive or alcoholism or drug addiction does not meet the qualifying criteria in Section 811 and will not be eligible for occupancy in an 811 project.

Income Guidelines for eligibility are:

Income limits effective February 2004

Family Size	Maximum Income	Family Size	Maximum Income
1	\$23,750	4	\$33,950
2	\$27,150	5	\$36,650
3	\$30,550	6	\$39,400

Unit Size Guidelines (maximum occupancy) per unit:

There is a minimum of one person and a maximum of two persons per bedroom. Exception: A child under age two is allowed as third occupant of a single bedroom provided that the child is staying with his/her parent or legal custodian.

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Other requirements for residency include:

1. Credit history: a credit report will be done at the time of your application. (See Standard Criteria for more details.)
2. Criminal history: a criminal report will be done at the time of your application. (See Standard Criteria for more details.)
3. DRUGS: Your household may be rejected for credible reports of drug use or trafficking by any household member, even where no criminal conviction has been obtained.

If you reasonably believe that you cannot meet the criteria stated above, you should discuss your concerns with a representative of PHC. Placement on our waitlist does not guarantee that your application will be approved when an apartment becomes available.

Should your circumstances change in a way that would disqualify you, please notify PHC Housing so you can be removed from the wait list.

Non-Contact for six months will result in your waitlist application being dropped from our system.

PLEASE NOTE: You must stay in contact with the Management Office to remain on the waitlist. Failure to contact PHC for six months will result in your removal from the wait list. Failure to respond to PHC by the close of business the day following notification of availability of an apartment will result in forfeiture of eligibility for the next available unit. PHC may, in that event, remove your name from the waitlist or make you eligible for the next available unit, based upon the circumstances of your non-response.

Title 18, Section 1001 of the U. S. code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD, and any owner may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains, or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at 42 U.S.C. 208.

END

