

# Employment Opportunities

JOBS

## **Commitment and Hard Work**

*The successful growth of  
PHC is rooted in the  
individual commitments  
and efforts of our  
workforce.*

*Our theme,  
"Beyond Limitations,"  
happens when  
individuals go beyond  
societal imposed  
limitations, continually  
improving work  
performance and  
delivering value to our  
customers. Our continual  
improvement is anchored  
in quality checks of  
activities and processes  
and on-going training,  
while honoring the work  
accommodations for  
diverse disabilities.*



BEYOND LIMITATIONS™

**Portland Habilitation Center, Inc.**  
5312 NE 148<sup>th</sup> Avenue  
Portland, Oregon 97230  
Tel: (503) 261-1266  
(800) 874-7917  
Fax: (503) 256-8665  
TTY: (503) 408-3036  
Web: www.phcnw.com

## **Janitorial Trainees**

### **Learn While You Earn!**

Training and employment opportunities for individuals with documented disabilities. Information and Intake meetings are being held every Tuesday and Thursday at 2:30 pm and Wednesdays at 9:00 am. Please bring your photo ID, Social Security Card, Alien Registration, and any phone numbers and addresses for Medical Documentation information with you. Please arrive early to complete an application.

## **Clerical and Administrative Support**

Learn about employment opportunities for individuals with documented disabilities. We are looking for applicants with good computer skills including Word, Excel and Outlook. Power Point is a plus. We are looking for professionalism, good phone skills, and someone that can work with minimal supervision. Jobs located Portland, Eugene and Seattle area. Clerical Program Orientation held every Thursday, 9:00 am.

Please bring your resume, photo ID, Social Security Card, Alien Registration, and any phone numbers and addresses for Medical Documentation information with you. Please arrive early to complete an application.

## **On-Site Property Manager The Dalles, OR**

Experience in apartment management/maintenance, cleaning, painting and grounds maintenance. Must be able to read/write English. Pass background and drug screen. Rent Comp and Salary.

## **Landscape Crew Foreperson**

Two years experience in Ornamental Horticulture, including all phases. Must have a valid Oregon Pesticide Applicator's License, good communication skills, both written and verbal. Valid Driver's license and good driving record \$12.73 per hour.

## **Landscape Irrigation Tech**

Experience and knowledgeable in irrigation design and layout. Ability to be certified in Backflow Assembly testing repair. Excellent verbal and written communication skills. College level course in Irrigation, Hydraulics and Techniques. Valid driver's license and good driving record \$14.26 per hour.

## **Landscape Tech II Flair Tractor Operator**

An employment opportunity for an individual with a documented disability. Tractor Mowing experience; maintain grounds, valid driver's license and good driving record \$10.18 per hour.

## **Landscape Tech I – Bonneville Dam**

An employment opportunity for an individual with a documented disability. Maintain grounds, performing a combination of Landscape tasks, valid driver's license and good driving record \$9.16 per hour DOE.

## **Procurement Clerk Spokane, WA**

An employment opportunity for an individual with a documented disability. Strong accounting background, intermediate to advance skills in Excel. Working knowledge of Access or other database programs. Understands procurement contracts, purchase orders, bids. Highly organized and detail oriented. \$14-\$15 per hour DOE.

**Please remember when emailing resumes or submitting applications to list the position which you are applying for. One application or resume per position.**

Portland Habilitation Center is an Affirmative Action, Equal Opportunity Employer